

# How Prepared is Your Business for a Natural Disaster or Emergency?



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# Rate Your Readiness!



- Have a designated crisis management team to provide critical perspectives and direction when planning for and responding to disasters and emergency situations.
- Dedicated lead for responding to disaster/emergency situations.
- All critical documents and information are organized and easily accessible during an emergency.
- Have identified and prioritized which business operations are critical with a recovery plan based on operational priorities.
- Identified possible hazards, natural and man-made, which could interrupt your business.
- Developed emergency and business continuity procedures so you can continue to provide products and services during and/or following a disaster or emergency.
- All important data and files for decision-making are accessible if you are unable to access your location?
- Maintain updated emergency contact information for employees, vendors, suppliers, and other key contacts.
- Employees are trained and know how to respond during an emergency, including responding to injuries and how to evacuate a building.
- Maintained emergency supplies for your businesses or developed an action plan with appropriate resources to address immediate needs.
- Provide employees with prepared lists for their homes as well as workspace.
- Regularly back-up and store data offsite.
- Have a plan to safeguard equipment, buildings, mission-critical supplies and facilities from potential damage.
- Protected inventory or similar items from theft, loss, or damage during a potential earthquake, fire, water pipe break, hurricane, etc.?
- Maintained procedures to communicate during and after a disaster with employees, suppliers, vendors, customers, and the public?
- Implemented a current emergency/disaster/continuity plan.
- Regularly test plans, at least within the last 12 months.
- Review and update plans annually, at least within the last 12 months.
- Established relationships with first responders to test and practice emergency response procedures and readiness with your business.
- Established resource partnerships with other businesses, government and community organizations (before the next crisis arrives).

## SCORE OF 17-20

Great job! You have taken steps to be resilient. Keep working to identify and remediate any gaps which may develop over time.

## SCORE OF 11-16

Nice work taking steps to prepare for an emergency. There are additional steps and possible gaps to fill to ensure your business is ready to face the next emergency.

## SCORE OF 10 OR LESS

Unfortunately your business is at risk of interruption and loss. The good news is you can use the information in this checklist to get started with a business continuity plan.



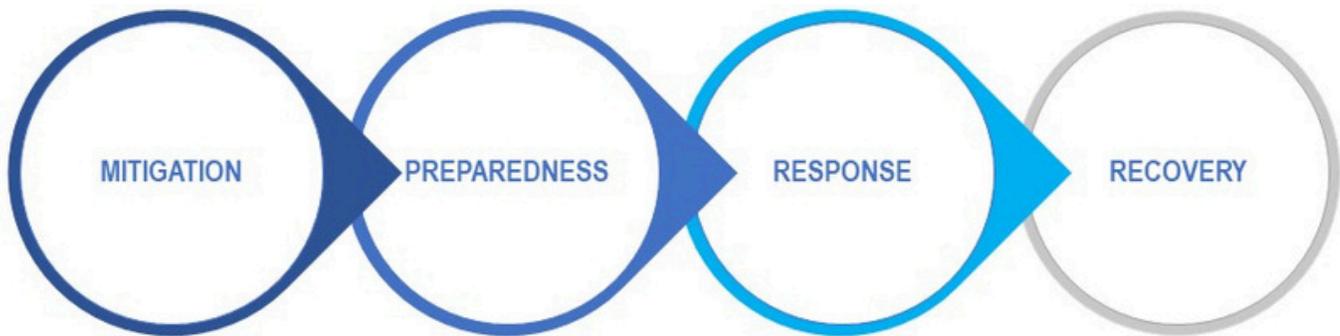
**43% of businesses fail to reopen** following a disaster.

**25% of those who do reopen, fail within a year.**

Don't fail to plan.

Training and equipping employees, and testing the business continuity plan is vital to emergency preparedness. Subject Matter Experts from GMR Security work with businesses of all size to bring a holistic and unified approach to business continuity planning and emergency response. Going beyond the traditional planning process, we work with you to identify and develop a progressive roadmap, enhancing crisis decision making skills and advancing emergency preparedness and response capabilities.

Through our process we help you transform stale physical security procedures into dynamic and tactical roadmaps to recovery.



## WHO WE ARE

GMR Security is a full-service, risk management physical security solution consulting firm. We help clients understand and respond to employee, operational and facility safety, security and risk challenges. Our mission is to help clients make confident risk management decisions to improve security operations, better prepare for emergency situations and address the evolving threat landscape.



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